The Town of New Market

1793

Town Council Minutes
22 E Main Street, New Market, MD 21774
General Session
September 10, 2026 – 7:00 p.m.

The Mayor and Council of the Town of New Market met in person and virtually on Thursday, September 10, 2026, with Mayor Winslow Burhans presiding. Councilmembers present were Kevin DeLany, Nicole Moravy, Michaela Mueller, Kristina Trunnell, and Howard Wilson. Also in attendance were Pat Faux, Town Planner/Zoning Administrator (via Zoom), Steve Pippin, President, NM Civic Partnership (via Zoom), and Tim Rye, WTB.

The meeting was called to order at 7:00 p.m.

ADMINISTRATIVE BUSINESS

Motion:	Councilmember Trunnell made a Motion to approve the August 13, 2026, minutes as written.
Second:	Councilmember DeLany
Public Comment:	None
Vote:	For – 5 (DeLany, Moravy, Mueller, Trunnell, Wilson) Against – 0 Abstain – 0 Absent – 0 **The Motion passed.**

PUBLIC HEARING

Accessory Dwelling Unit (ADU) Ordinance 2026-05

Ordinance 2026-05, regarding Accessory Dwelling Units (ADUs), was formally introduced at the August 13, 2026, Town Council meeting. Notice of the public hearing was published in the *Frederick News-Post* on August 19, 2026, and September 1, 2026. The public hearing notice was also distributed town-wide by email and posted on the Town's Facebook page and website on August 19, 2026, with a reminder issued on September 4, 2026.

Mayoral Initials: _____

Motion:	Councilmember Moravy made a Motion to Adopt Ordinance 2026-05.
Second:	Councilmember Mueller
Public Comment:	Nancy Fleshman, Rick Fleshman, Elizabeth Powell, Jeremy Yospin. Andrew McKenna
Vote:	For – 3 (DeLany, Moravy, Mueller) Against – 2 (Trunnell, Wilson) Abstain – 0 Absent – 0 **The Motion passed.**

CONTINUED BUSINESS

Pat Faux, Town Planner/Zoning Administrator, requested that the Town Council refer the annexation petition for the property located at 11616 Old National Pike to the Planning Commission for review. The Planning Commission will provide an advisory determination as to whether the proposed annexation is consistent with the Town's adopted Master Plan. The Planning Commission's recommendation will become part of the official record and will be presented to the Town Council when the annexation documents are subsequently brought before the Council for a public hearing.

Motion:	Councilmember DeLany made a Motion to refer to the Planning Commission.
Second:	Councilmember Trunnell
Public Comment:	Michael Wright
Vote:	For – 5 (DeLany, Moravy, Mueller, Trunnell, Wilson) Against – 0 Abstain – 0 Absent – 0 **The Motion passed.**

NEW BUSINESS

Permit #2137 – Request to Display Memorial Banners in Support of Frederick County Goes Purple

Karmen Jenkins and Sherkhan Anastase, representing Crossed Bridges, requested permission to place memorial banners in support of Frederick County Goes Purple at 39 W Main Street and the Community Park.

Motion:	Councilmember Mueller made a Motion to approve the proposed locations of the sign placement at Old Town Hall and the Community Park and to waive the permit fee.
Second:	Councilmember Trunnell
Public Comment:	Sherkhan Anastase
Vote:	For – 5 (DeLany, Moravy, Mueller, Trunnell, Wilson)

Mayoral Initials: 

Against – 0
Abstain – 0
Absent – 0
The Motion passed.

Permit #2138 – Christmas in New Market

Katie Malone presented the Christmas in New Market Parade plan scheduled for December 5, 2026.

Motion:	Councilmember Trunnell made a Motion to establish Christmas in New Market as a Town event, with the committee's members as Val Vinson, Heather Blanton and Katie Malone, and approve the parade permit as submitted.
Second:	Councilmember Mueller
Public Comment:	None
Vote:	For – 5 (DeLany, Moravy, Mueller, Trunnell, Wilson) Against – 0 Abstain – 0 Absent – 0 **The Motion passed.**

Transfer of MDOT SHA Drainage Easements and Structures within Town Limits

Tim Rye, Town Engineer presented that during a recent staff review of a Site Plan located along Main Street in the Town Historic District, they contacted the Maryland Department of Transportation (MDOT) State Highway Administration (SHA) Plats and Surveys Division (PSD) regarding ownership of perpetual drainage easements identified in the previously constructed MDOT SHA Streetscape project.

For additional information, please refer to the Staff Report dated September 2, 2026. The matter was continued to the October 8, 2026, meeting.

Liaison Reports

Councilmember Wilson reported on the following:

- Received a proposal from Frederick Landscaping to use approximately $12,500 in restricted tree-planting funds. The proposal, totaling $11,324.92, includes the planting of three London Plane trees and one Redbud tree near the Event Barn, including staking, watering bags, mulch, and deer protection. The proposal also includes installing sixteen six-foot Red Cedar trees along a Town easement near the Louuya fields, spaced about six feet apart, to provide screening and discourage vehicles from parking in the area and potentially damaging underground utilities. Councilmember Wilson will work with staff

to confirm that the proposed locations and plantings comply with the applicable requirements.

- Roof replacement at 90 West Main Street. A contractor has been identified to replace the roof with 50-year shingles and repair or replace the gutters, which were found to be in poorer condition than originally anticipated. The contractor is expected to receive payment and begin the work within approximately two weeks.
- Concerns regarding overhanging tree limbs along Royal Oak. He is awaiting a response from Butler Tree Service. Councilmember Mueller inquired about the sidewalk area walking to the Event Barn, by the Church. He said he will investigate.

Councilmember Trunnell reported that Carole Miller has been hired as the Event & Pavilion Coordinator and has begun working on preparations for the Event Barn, including the rental agreement and website information. Progress continues toward opening the facility, with the bathrooms expected to be opened for public use, and a refrigerator is scheduled for delivery.

Councilmember Moravy provided an update on the traffic conditions on Main Street following school dismissal. To date, no complaints have been received, and discussions with the school principal indicates that the current traffic pattern is functioning as intended. No issues have been reported with morning traffic.

Councilmember Mueller reported that the bid package for construction work at 90 W Main Street has been received. The project is expected to be advertised the following week, with bids due in mid-October, followed by contractor selection and commencement of the renovation project.

Councilmember DeLany reported on the following:

- The Planning and Zoning Commission met on September 3, 2026. For consideration, there was Permit #2080B. With only three commissioners present, the vote was postponed until more commissioners were in attendance. After consulting with members on their availability, the meeting was rescheduled to September 14, 2026.
- The Frederick County Investing in Workers and Workplaces rezoning meeting was held on September 1, 2026. It was a packed house, with many residents opposed. Mayor Burhans and I testified and asked the County Council to reconsider the proposed zoning changes in the New Market Growth Area and instead adopt a plan that supports growth and economic development by encouraging annexations into the town. The County Council is expected to have further discussions at their Legislative Meeting on September 15, 2026, and the next county council session on September 16, 2026.
- On August 21, Frederick County responded to our request to prohibit trucks on Old New Market Road (Prospect Street) by saying they will develop a signing plan and alternate routes, and that the process will take approximately three months, assuming they get all the approvals.
- Glo Fiber Repairs have been delayed again. The contractor is now estimating that the permanent hard-scape repairs will be completed by mid-October. It does not appear that any work has started on this yet.

- Sidewalk repairs in Brinkley Manor have been completed.

ADJOURNMENT

Motion:	Councilmember Trunnell
Second:	Councilmember DeLany
Public Comment:	None
Vote:	For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson) Against – 0 Abstain – 0 Absent – 0 **The Motion passed.**

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Michelle Mitchell
Clerk to Mayor and Town Council

Mayoral Initials: _____